



**POSITION:** Voice Teaching Artist – Vocal Explorers Program

(Experience in diverse musical genres such as classical, gospel, pop, and musical theatre is strongly preferred.)

**EMPLOYMENT STATUS:** 1099 Contractor

**SUPERVISOR:** Music Program Manager

**SUPERVISEES:** Teaching Artist Assistants

**WORK SCHEDULE:** After School | Mon, Tue, Wed, 3:00 to 5:30pm | September 2025 - May 2026

**PAY RATE:** \$48.00/hr

Paid as independent contractor (1099) and paid in equal installments throughout term.

**LOCATION:** Teaching Artist will work at both sites in Cleveland, Ohio. Specific sites will be identified during the interview process.

**POSITION SUMMARY:**

The Teaching Artist will be responsible for providing daily instruction in group settings to beginner and intermediate students. The teaching artist will work closely with the Music Program Manager and other Teaching Artists to plan and facilitate daily lessons that support and advance the goals of the program, and that help to encourage and inspire students on the path of musical and personal growth.

**ESSENTIAL DUTIES & RESPONSIBILITIES**

- The Teaching Artist will guide students in developing healthy vocal techniques, ensemble skills, and musical expression in a fun, supportive group setting.
- Develop and teach daily group classes that:
  - Establish routine and reinforce fundamental skills.
  - Encourage peer-teaching.
  - Maintain excellent classroom management.
  - Appropriately challenge the individual students and the group as a whole.
- Encourage and monitor the progress of students through in-class observations, and formal evaluations.
- Set and maintain high standards for students' behavior by enforcing the Rainey norms and student conduct policy.

- Room preparation for daily sectional and full ensemble rehearsals.
- Regularly communicate with the Program Manager and other teaching faculty to determine daily, weekly, and monthly objectives.
- Monitor snack time and assist with homework.

### **MINIMUM REQUIRED QUALIFICATIONS**

- Undergraduate degree in Music Education (preferred) or Vocal Performance
- Proven record of outstanding artistry or musicianship
- Strong knowledge of pedagogy and teaching methods
- Experience working with children from diverse ethnic, economic and cultural backgrounds
- Strong interpersonal and communication skills
- Willingness to work as part of a team
- Ability to speak and read and write in Spanish a plus

**PHYSICAL DEMANDS** described here are representative of those that must be routinely met by an employee to successfully perform the essential duties of this position. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform essential duties.

1. Ability to lift 40 pounds without assistance and 60 pounds with assistance
2. Must be able to visually observe, hear and speak
3. Must be able to physically interact and engage with others

**WORKING CONDITIONS** described here are representative of those that must be met by an employee while performing essential duties of this position. Reasonable accommodations may be made to enable qualified individuals to perform essential duties.

- Require some evening and weekend work for performances, staff training, staff meetings and other occasional meetings.

*This job description is not intended to be a complete list of all responsibilities, duties or skills. It is subject to review and change in accordance with the needs of Rainey Institute. Rainey Institute is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status.*